

## Corporate Governance Compliance Rating Report



## Ereğli Demir ve Çelik Fabrikaları T.A.Ş.

27 July 2018

Validity Period 27.07.2018-27.07.2019

#### **LIMITATIONS**

This Corporate Governance Compliance Rating Report, issued by Kobirate Uluslararası Kredi Derecelendirme ve Kurumsal Yönetim Hizmetleri A.Ş. for Ereğli Demir ve Çelik Fabrikaları Türk Anonim Şirketi is compiled;

in accordance with the criteria stated in CMB's Corporate Governance Communiqué, no II-17.1, published in the Official Gazette edition 28871 on 03.01.2014; as well as the CMB's board decision taken at the Board meeting on 01.02.2013, no 4 / 105.

The criteria, established for the companies whose shares are traded at BIST, are organized separately as First Group, Second Group and Third Group companies and investment partnerships, taking into consideration the group distinctions stated by CMB's Corporate Governance Principles in Item 2 - Article 5 of communiqué no II-17.1, published in the Official Gazette edition 28871 on 03.01.2014.

The Corporate Governance Compliance Rating Report issued by Kobirate Uluslararası Kredi Derecelendirme ve Kurumsal Yönetim Hizmetleri A.Ş. is based on 70 copies of documents, data and files transmitted by the concerned firm electronically, including data open to general public and examinations made by our rating experts on site.

Kobirate Uluslararasi Kredi Derecelendirme ve Kurumsal Yönetim Hizmetleri A.Ş. has formulated its Ethical Rules according to the Banking Act, the CMB and BRSA Directives on the Operations of Rating Companies, generally accepted ethical rules of the IOSCO and OECD including generally accepted ethical customs, which is shared with the public through its Internet website (<a href="www.kobirate.com.tr">www.kobirate.com.tr</a>).

Allthough rating is an assessment based on numerous data, it is consequently the institutional opinion of Kobirate Uluslararası Kredi Derecelendirme ve Kurumsal Yönetim Hizmetleri A.Ş. formed accordingly to the methodology disclosed.

The rating grade does not constitute a recommendation to purchase, to hold or to dispose any kind of borrowing instrument. KOBIRATE A.Ş. may not be held liable for any losses incurred or investments made to the company referring to this report.

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### EREĞLİ DEMİR VE ÇELİK FABRİKALARI TÜRK ANONİM ŞİRKETİ (ERDEMİR)

## CMB CORPORATE GOVERNANCE PRINCIPLES COMPLIANCE GRADE

#### **BIST FIRST GROUP**

9.27

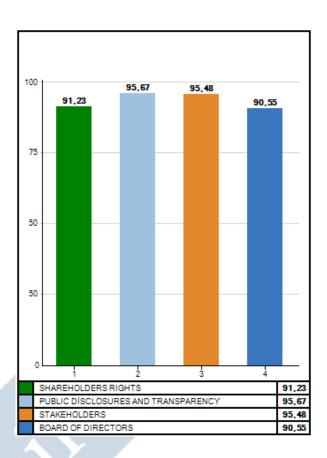
Kobirate Uluslararası Kredi Derecelendirme ve Kurumsal Yönetim Hizmetleri A.Ş

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#### 1. Fourth Period Revised Rating Result

The process of rating of compliance of Ereğli Demir ve Çelik Fabrikaları Türk Anonim Şirketi (ERDEMİR) with the Corporate Governance Principles has been concluded in accordance with the Corporate Governance Compliance Rating Methodology developed by Kobirate Uluslararasi Kredi Derecelendirme ve Yönetim Hizmetleri A.S., through onsite examinations of the documents, interviews held with executives and persons involved, examination of information disclosed to public and of reviews other comprehensive and observation. The methodology and the rating process are based on Capital Markets Board's (CMB) Corporate Governance Principles Communiqué no II-17.1 published by the Official Gazette edition 28871 on 03.01.2014.

According to CMB decision dated 08.01.2018 and numbered 1/6, Erdemir is on the list of BIST 1<sup>st</sup> Group Companies. At the end of

examination of 408 criteria under the main headings of Shareholders, Public Disclosure and Transparency, the Stakeholders and the Board of Directors, as specified in the CMB's Corporate Governance Principles, and according to the methodology of Kobirate A.S. for "BIST First Group Companies", the Corporate Governance Compliance Rating Grade of Erdemir has been determined as 9.27.

This result signifies that the company has achieved significant compliance with CMB's Corporate Governance Principles. Possible risks for the company have been determined and they can be controlled. Public disclosure activities and transparency are at the highest level. Rights of shareholders and stakeholders are being treated fairly. The structure and working conditions of board of directors are generally compliant with corporate

governance principles. As a result, this grade shows that the Company highly deserves to be included in the BIST Corporate Governance Index.

At the section of Shareholders, it is seen that Erdemir has achieved a grade of 91.23.

It has been observed that during the rating period the Company continued its activities with the same sensitivity and effectiveness to give information to shareholders and let them use their basic rights.

Relations with shareholders are conducted through Investor Relations Department, which reports to Erdemir Group Finance Management and Financial Affairs Coordinator İbrahim Emrah SİLAV. İdil ÖNAY ERGİN (Manager) and Selin AKAR (Specialist) work in the department. İdil ÖNAY ERGİN has Licenses of Capital Market Activities Advanced Level and Corporate Governance Rating Specialist.

In accordance with CMB Corporate Governance Directive no II.17-1, Investor Relations Department Manager İdil ÖNAY has also been appointed as member of Corporate Governance Committee and it was disclosed to public with Material Event Disclosure, dated 04.09.2014

It has been determined that Investor Relations Department reports to the Board of Directors and makes a presentation about its operations regularly once a year. A presentation about operations of 2017 was made to the Board of Directors on February on 02.02.2018.

There is no regulation or policy of cancelling or restricting shareholders' right to obtain and review information imposed by the Articles of Association and/or a decision by any corporate department. Company disclosures for shareholders and public are made in accordance with the "Disclosure Policy". The policy is published on Company's corporate website.

The ordinary general assembly meeting to discuss company's 2017 operations took place on 30.03.2018. The invitation for the meeting was published on Public Disclosure Platform on 05.03.2018 and disclosed through Central Registration Office e – general assembly system, Turkish Trade Registry Gazette dated 07.03.2018, No 9531 and published by two national papers on the same day. The invitation was made properly, 3 (three) weeks before the date of meeting.

General Assembly document includes detailed information on distribution of company shares, voting rights and privileged votes. It also contains much information that corporate governance principles require to be disclosed to shareholders and public.

Executives and auditors who are authorized to inform participants and answer their questions have attended to the meeting. Attending top managers were Toker ÖZCAN (Deputy Chairman of Board and Executive Board Member), Ahmet Türker ANAYURT (Board Member), Sedat ORHAN (Erdemir General Manager – left his job on 06.06.2018), Haluk Kemal ERUYGUR (OYAK Legal Councilor), İbrahim Emrah SİLAV (Erdemir Group Finance Management and Financial Affairs Coordinator), Nezih TUNALI (Erdemir Assistant General Manager -left his job on 31.03.2018), Avni SÖNMEZYILDIZ (Financial Control and Reporting Director) and representative of the independent audit company Volkan BECERİK.

According to CMB regulations, the Company earned TRY 3,593,111,122 net distributable profit through its activities in 2017. The use of the profit is explained at "ii. Dividend Distribution" section of our report.

Board's dividend distribution proposal and table have been published on Public Disclosure Platform on the same day with invitation to the general assembly meeting.

• In the section of Public Disclosure and Transparency, the Company has achieved the grade of **95.67**.

It has been determined that Erdemir's public disclosure and transparency activities are in line with legal regulations and corporate governance principles. The content of annual reports is satisfactory and includes sufficient information about activities. Company's corporate website contains all information and documents of last five (5) years that public, investors and officials want to have access to. Corporate website is designed as easy - to - use and easy - to access structure. It has been seen that the corporate website and annual reports are used efficiently for public disclosures.

Responsible and authorized signatures for company's public statements are Toker ÖZCAN (Deputy Chairman of Board and Executive Board Member), İbrahim Emrah SİLAV (Erdemir Group Finance Management and Financial Affairs Coordinator) and Avni SÖNMEZYILDIZ (Financial Control and Reporting Director). These individuals are assigned to manage and monitor all issues concerning public disclosures.

In the section of Stakeholders, the Company has achieved the grade of **95.48**.

Erdemir has been preparing comprehensive Sustainability Reports every year since 2014. 2017 Sustainability Report has been prepared in Turkish and English and published on Company's corporate website. Since the period between November 2015 and October 2016, the Company is in BIST Sustainability Index.

Compensation Policy for employees has been developed and disclosed to public via corporate website.

Procedures on recruitment, remuneration, health, leave rights, promotion, appointments, discipline, dismissal, death, resignation and retirement have been determined. It is our impression that the

company sticks to these policies in practice. Both during development and the implementation of the policies we have got the impression that the principle of equal opportunities for individuals under equal conditions has been respected.

Ethical Rules and Working Principles have been prepared and are updated whenever necessary. Anti Corruption Policy has been prepared and disclosed to public through Company's corporate website.

As of 31.12.2017, Erdemir employed 6,035 employees, 1,730 white and 4,305 blue collars. Blue collar employees have been organized under the roof of Türk Metal Union. Agreement has been achieved in the negotiations between the Company and the union at 26<sup>th</sup> Period Labor Contract and it was signed on 13.12.2016. The labor contract was signed for two years and it is valid between 01.09.2016 and 31.08.2018.

Erdemir has achieved the grade of
 90.55 in the section of Board of Directors.

Upon examination of Board of Directors Decision Book and interviews with Company officials, it has been determined that the Board continues its activities actively, efficiently and regularly. It is our impression that the Board has internalized Corporate Governance Principles, adapted an approach open to improvement and development and taken proactive attitude in terms of compliance with Principles.

Board of Directors has described corporate strategic objectives of the Company and determined required human and financial resources. Posts of Chairman of Board and General Manager are held by two different individuals and their powers are described. Deputy Chairman of the Board is assigned as executive member and 3 (three) of the non – executive members are independent members.

Audit, Corporate Governance and Early Detection of Risk Committees, which are referred to by the principles are established. Nomination Committee Separate Remuneration Committee have not been established because of Board's structure. Duties of these committees are carried out Corporate Governance Committee. Mandates, working rules and membership composition for all three committees have been determined, approved by the Board of Directors as written documents disclosed to public on the corporate website. All members of three Committees are independent members of Board of Directors. Additionally Manager of Investor Relations Department has been appointed membership of Corporate Governance Committee In accordance with **CMB** Corporate Governance Communiqué number II.17-1. General Manager has not been assigned to any committees within this structure.

Board of Directors convened 7 (seven) times in 2017 and twice (2) as of May 2018. Board assistant Suzan MERT carries out secretarial duties.

Audit Committee convened 5 (five) times in 2017 and 2 (twice) by the end of May 2018. In the same period the Committee has made 6 (six) presentations about its activities to the Board of Directors in parallel to number of its meetings. Consolidation and Reporting Manager Ulaş YİRMİBEŞ carries out secretarial duties of the Committee.

Corporate Governance Committee convened 4 (four) times in 2017 and 1 (once) by the end of May 2018. The Committee has made 2 (two) presentations in 2017 and 1 (one) by the end of May 2018 to the Board of Directors about its activities. Investor Relations Manager idil ÖNAY ERGIN carries out secretarial duties of the Committee.

Early Detection of Risk Committee convened 6 (six) times in 2017 and made 2 (two) meetings by the end of May 2018. The Committee has made 6 (six) presentations to the Board of Directors about its activities

Corporate Risk Management Manager in 2017 and 2 (two) by the end of May 2018. Corporate Risk Management Manager Serdar ÖNGÜN carries out secretarial duties of the Committee.

Upon examination of documents and on the spot observations, it has been seen that the Board and the committees make regular records of meetings and keep them secure.

Guidelines on compensation of the Directors and top executives have been determined and disclosed to public on Company's corporate website.

Manager Liability Insurance against defects of Board Members duties has been made. Insurance premium, which was USD 75 million in 2017, was increased to USD 100 million in 2018. As this amount corresponded to 14 % of Company's capital in 2018, no statement has been made to Public Disclosure Platform.

There is no policy of performance assessment of Board as a whole and as individual members, as well as rewarding or sacking of members on the basis of assessments. However, officials have told us that the Corporate Governance Committee was working on this subject.

#### 2. COMPANY PROFILE AND CHANGES WITHIN LAST YEAR

#### A. Company Profile:



Company Name : EREĞLİ DEMİR VE ÇELİK FABRİKALARI T.A.Ş

Company Address : Head Office

Barbaros Mahallesi Ardıç Sok. No:6 Ataşehir / İstanbul

Ereğli Plant

Uzunkum Caddesi No: 7 67330 Kdz. Ereğli/ZONGULDAK

Company Phone : (0216) 578 8000
Company Facsimile : (0216) 469 4810
Company's Web Address : www.erdemir.com.tr

www.erdemirgrubu.com.tr

E-Mail Address : <u>iletisim@erdemir.com.tr</u>

: investorrelations@erdemir.com.tr

**Date of Incorporation** : 11 May 1960 **Registered Number** : 863637

**Paid in Capital** : TRY 3.500.000.000

Line of Business : Iron and steel roll products of all types, sizes and qualities, alloyed or pure iron, steel and iron casts, cast and pressed products and

businesses stated in the Articles of Association.

Company's Sector : Production industry / Metal Main Industry / Iron Steel Main

Industry.

Company's Representative in Charge of Rating:

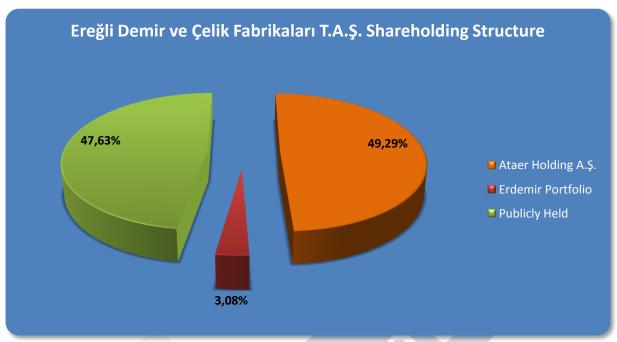
**İdil ÖNAY ERGİN** 

**Investor Relations Manager** 

ionay@erdemir.com.tr

(0216) 578 8061

Company's Shareholder Structure (as of the report date)



Source: Ereğli Demir ve Çelik Fabrikaları T.A.Ş.

| Name of Shareholder | Share (000 TL) | Share (%) |
|---------------------|----------------|-----------|
| ATAER Holding A.Ş.* | 1.724.982      | 49,29     |
| Open to Public      | 1.667.181      | 47,63     |
| Erdemir Portfolio   | 107.837        | 3,08      |
| Total               | 3.500.000      | 100,00    |

Source: Ereğli Demir ve Çelik Fabrikaları T.A.Ş.

<sup>\*</sup> The main shareholder of the company is ATAER Holding A.Ş and its ultimate main shareholder is Turkish Armed Forces Assistance Fund (OYAK).

## **Board of Directors**

| Name / Surname   | Title  | Executive/<br>Non - Executive |
|--|--|-------------------------------|
| OYTAŞ İç ve Dış Ticaret A.Ş.<br>(Representative: <b>Süleyman Savaş</b><br><b>ERDEM</b> ) | Chairman of Board of Directors   | Non - Executive               |
| OYAK Pazarlama Hizmet ve<br>Turizm A.Ş.<br>(Representative: <b>Toker ÖZCAN)</b>          | Member of Board of Directors and Executive<br>Director   | Executive                     |
| T.C Başbakanlık ÖİB<br>(Representative: <b>H. Abdullah</b><br><b>KAYA</b> )              | Member of Board of Directors   | Non - Executive               |
| OYKA Kâğıt Ambalaj San ve Tic<br>A.Ş.( Representative: <b>Ertuğrul</b><br><b>AYDIN)</b>  | Member of Board of Directors   | Non - Executive               |
| OYAK Denizcilik ve Liman<br>İşletmeleri A.Ş. (Representative:<br><b>Güliz KAYA</b> )     | Member of Board of Directors   | Non - Executive               |
| OMSAN Lojistik A.Ş.<br>(Representative: <b>Ahmet Türker</b><br><b>ANAYURT</b> )          | Member of Board of Directors   | Non - Executive               |
| Yunus ARINCI   | Independent Member of Board of Directors & Chairman of Audit Committee, Member of Corporate Governance Committee                   | Non - Executive               |
| Ali FİDAN  | Independent Member of Board of Directors & Chairman of Early Detection of Risk Committee, Member of Audit Committee                | Non - Executive               |
| Kurtuluş Bedri VAROĞLU   | Independent Member of Board of Directors & Chairman of Corporate Governance Committee, Member of Early Detection of Risk Committee | Non - Executive               |

## Committees of Board of Directors:

## Corporate Governance Committee

| Name Surname           | Title                          | Position           |
|------------------------|--------------------------------|--------------------|
| Kurtuluş Bedri VAROĞLU | Independent Member of Board of | Committee Chairman |
|                        | Directors                      |                    |
| Yunus ARINCI           | Independent Member of Board of | Committee Member   |
|                        | Directors                      |                    |
| İdil ÖNAY ERGİN        | Investor Relations Manager     | Committee Member   |

### **Audit Committee**

| Name Surname | Title                          | Position           |
|--------------|--------------------------------|--------------------|
| Yunus ARINCI | Independent Member of Board of | Committee Chairman |
|              | Directors                      |                    |
| Ali FİDAN    | Independent Member of Board of | Committee Member   |
|              | Directors                      |                    |

## **Early Detection of Risk Committee**

| Name Surname           | Title                          | Position           |
|------------------------|--------------------------------|--------------------|
| Ali FİDAN              | Independent Member of Board of | Committee Chairman |
|                        | Directors                      |                    |
| Kurtuluş Bedri VAROĞLU | Independent Member of Board of | Committee Member   |
|                        | Directors                      |                    |

#### **Company Top Management**

| Name Surname          | Title  |
|-----------------------|--|
| Salih Cem ORAL        | ERDEMİR General Manager  |
| Başak TURGUT          | ERDEMİR Group Marketing and Sales Coordinator  |
| Can ÖRÜNG             | ERDEMİR Group Corporate Architecture and Human Resources Coordinator / ERDEMİR Group Information Technologies Coordinator (V.) |
| İbrahim Emrah SİLAV   | ERDEMİR Group Finance Management and Financial Affairs Coordinator   |
| İsmail Kürşat KORKMAZ | ERDEMİR Group Purchasing Coordinator   |

# Balance-Sheet Comparison of Company's Certain Selected Items for yearends of last two years (Consolidated)

|                            | 2016/12 (000<br>TL) | 2016/12 (000<br>USD) | 2017/12 (000<br>TL) | 2017/12 (000<br>USD) | Change %<br>(over TL) |
|----------------------------|---------------------|----------------------|---------------------|----------------------|-----------------------|
| Current Assets             | 11.063.224          | 3.143.675            | 14.841.725          | 3.934.814            | 34,15                 |
| Trade<br>Receivables       | 2.016.901           | 573.114              | 2.582.106           | 684.564              | 28,02                 |
| Inventories                | 4.255.047           | 1.209.095            | 5.039.509           | 1.336.066            | 18,44                 |
| Non-Current<br>Assets      | 12.588.053          | 3.576.965            | 13.534.130          | 3.588.147            | 7,52                  |
| Total Assets               | 23.651.277          | 6.720.640            | 28.375.855          | 7.522.961            | 19,98                 |
| Current Liabilities        | 4.226.720           | 1.201.046            | 5.524.344           | 1.464.605            | 30,70                 |
| Non-Current<br>Liabilities | 3.764.524           | 1.069.709            | 3.623.354           | 960.618              | -3,75                 |
| Share Capital              | 3.500.000           | 1.818.371            | 3.500.000           | 1.818.371            | -                     |
| Equity                     | 15.660.033          | 4.449.885            | 19.228.157          | 5.097.738            | 22,78                 |

Source: Erdemir Group Annual Report 2017

# Income Comparison of Company's Certain Selected Items for yearends of last two years (Consolidated)

|                         | 2016/12 (000 | 2016/12 (000 | 2017/12 (000 | 2017/12 (000 | Change %  |
|-------------------------|--------------|--------------|--------------|--------------|-----------|
|                         | TL)          | USD)         | TL)          | USD)         | (over TL) |
| Revenue                 | 11.636.504   | 3.855.062    | 18.643.914   | 5.115.069    | 60,22     |
| Cost of Sales (-)       | (9.166.325)  | (3.036.715)  | (13.480.960) | (3.698.582)  | 47,07     |
| Operational             | 2.102.671    | 696.595      | 4.830.431    | 1.325.257    | 129,73    |
| Profit/Loss             |              |              |              |              |           |
| Profit/Loss(Before Tax) | 2.271.428    | 727.489      | 4.954.516    | 1.348.789    | 118,12    |
| Profit / Loss for the   | 1.571.702    | 520.689      | 3.897.542    | 1.069.314    | 147,98    |
| Period                  |              |              |              |              |           |

Source: Erdemir Group Annual Report 2017

#### Subsidiaries within the Scope of Consolidation

| COMPANY NAME                                   | LINE OF BUSINESS            | SHARE % |
|--|-----------------------------|---------|
| İskenderun Demir ve Çelik A.Ş.(*)              | Integrated Steel Production | 95,07   |
| Erdemir Madencilik San. ve Tic. A.Ş.           | Iron Ore, Pelet             | 90,00   |
| Erdemir Çelik Servis Merkezi San. ve Tic. A.Ş. | Steel Service Center        | 100,00  |
| Erdemir Müh. Yön. ve Dan. Hiz. A.Ş.            | Management and Consultancy  | 100,00  |
| Erdemir Romania S.R.L. (**)                    | Silicon Steel Production    | 100,00  |
| Erdemir Asia Pacific Private Limited(***)      | Trading                     | 100,00  |
| İsdemir Linde Gaz Ortaklığı A.Ş.               | Energy                      | 50,00   |

Source: Ereğli Demir ve Çelik Fabrikaları T.A.Ş

- (\*) Company's shares have been dematerialized at Central Registry Office and they have been quoted at Pre market Transaction Platform under process code "ISDMR" on 28.03.2016. It was quoted in Star Market on 19.04.2018.
- (\*\*) The Company operates in Romania.
- (\*\*\*) The Company operates in Singapore.
  - Group's financial data can be found in the section above.
  - The Group employs a total of 11,975 employees (3,963 white collars and 8,012 blue collars) as of 31.12.2017. As of the same date, Erdemir employs a total of 6,035 employees (1,730 white collars and 4,305 blue collars).

## The Market where the Capital Market Instrument is Traded and the Indexes that the Company is Included

- STAR MARKET
- BIST 50 / BIST DIVIDEND 25 / BIST 100 / BIST METAL MAIN / BIST SUSTAINABILITY INDEX (\*) / BIST INDUSTRIAL / BIST 30 / BIST CORPORATE GOVERNANCE / BIST DIVIDEND / BIST ALL / BIST STAR
- (\*) Ereğli Demir ve Çelik Fabrikaları T.A.Ş. took place in the Sustainability Index, where high performance companies are listed, in 2015, 2016 and 2017 after measurement of companies' whose shares are traded in BIST corporate sustainability performances.

The Bottom and Peak Closing Values of Company's Shares traded on the BIST within last year

#### (07.07.2016-07.07.2017)

| Bottom (TL)        | Peak (TL)           |
|--------------------|---------------------|
| 7,06- (07.07.2017) | 12,37- (28.05.2018) |

Source: Ereğli Demir ve Çelik Fabrikaları T.A.Ş.

#### B. Changes Within Last Year:

#### i. Changes in Capital and Articles of Association:

There have been no changes in Company's capital and Articles of Association within the period of rating.

#### ii. Dividend Distribution:

Company's Board of Directors took the following decision about the distribution of 2017 net period profit at its meeting dated 05.03.2018, No 9530;

"As a result of 2017 activities our Company earned TRY 3,212,876,603 net period profit (according to financial statements prepared in compliance with Tax Procedure Law) and TRY 3,753,754,952 net period profit (according to financial statements prepared in compliance with articles of CMB Communiqué No 11.14.1).

- 1. In line with Article 519 of the Turkish Trade Law and provisions of Capital Markets Board, TRY 160,643,830 at a rate of 5% on net profit of the year originated in financial statements of 2017, issued in accordance with provisions of the Tax Procedure Law, will be allocated as general legal reserve fund,
- 2. TRY 2,790,666,157 of distributable net profit of the year in financial statements of 2017, prepared according to regulations of Capital Markets Board, will be allocated as cash shareholder dividend, since it cannot be paid from distributable net profit of financial statements of 2017, issued in accordance with provisions of the Tax Procedure Law,
- 3. Since the allocated cash dividend is more than %5 of the company's paid-in capital, 10% of excess amount of TRY 261,566,616 will be allocated as general legal reserve in accordance with the second paragraph, clause (c) of Article 519 of Turkish Commercial Law,
- 4. After extracting primary reserves and first dividend for shareholders, the remaining amount of TRY 540,878,349 as excess reserve,
- 5. After extracting secondary reserve of TRY 14,933,384 from distributable total amount of TRY 164,267,227 (TRY 138,512,704 from excess reserve + TRY 25,754,523 from other reserves), remaining amount of TRY 149,333,843 will be distributed as additional cash dividend,
- 6. A total of TRY 2,940,000,000 dividend, comprising TRY 2,790,666,157 from the first dividend and TRY 149,333,843 from the second dividend obtained from other anticipated resources will be distributed additionally,
- 7. The dividend payment as lump sum date will be no later than December 15th 2018 and it will be determined by the Board of Directors after the General Assembly, taking the cash projection of the Company into consideration. This decision will be presented for the approval of General Assembly at the Ordinary General Assembly meeting on 30.03.2018."

Dividend distribution proposal of the Board was discussed at the Ordinary General Assembly meeting on 30.03.2018 as 7<sup>th</sup> item of the agenda and approved; the Board was authorized to determine date of distribution. With the Board decision dated 11.04.2018, No 9542, dividend distribution started on 29.05.2018 and transferred to accounts of shareholders to be effective T+2.

#### iii. Policies:

No changes have taken place in Company policies (Disclosure Policy, Dividend Policy, Remuneration Policy, Compensation Policy, Human Resources Policy, Donations and Aid Policy, Erdemir Group Ethical Rules and Working Principles and Erdemir Group Anti – Corruption Policy) within the period of rating. These policies have been disclosed to public through Company's corporate website.

#### iv. Management ve Organization:

Following changes took place in top management during the rating period;

- Ömer Muzaffer BAKTIR, Erdemir Chairman of Board of Directors and Executive Member, Representative of OYTAŞ İç ve Dış Ticaret A.Ş. left his position on 02.02.2018. He was replaced by Süleyman Savaş ERDEM on the same date as the representative of mentioned company and he was elected as Chairman of Board by Board decision No 02.02.2018/9523.
- Fatma CANLI, Erdemir Board Member and Representative of OYAK Pazarlama Hizmet ve Turizm A.Ş. left his position on 02.02.2018. On the same date, Toker ÖZCAN was appointed to the Board as the representative of mentioned company and he was elected as Deputy Chairman of Board Executive Member by Board decision 02.02.2018/9523.
- Yunus ARINCI, Ali FİDAN and Kurtuluş Bedri VAROĞLU were elected as Independent Board Members for 1 year at the Ordinary General Assembly meeting on 30.03.2018.
- Sedat ORHAN, Ereğli Demir Çelik T.A.Ş. General Manager, left his position on 06.06.2018. Salih Cem ORAL, Assistant General Manager for Enterprises, was appointed as General Manager on the same date.
- Aylin VELİOĞLU ÇELİK, Assistant General Manager for Human Resources left his position on 01.03.2018.
- Sami Nezih TUNALITOSUNOĞLU, Assistant General Manager for Financial Affairs left his position on 31.03.2018. He was appointed as "Business Development Advisor" on 01.04.
- Esat GÜNDAY, Assistant General Manager for Enterprises, left his position on 07.08.2017. The position is currently vacant.
- Naci Özgür ÖZEL, Group Strategy and Business Development Coordinator; Banu KALAY ERTON, Group Corporate Relations Coordinator and Oya ŞEHİRLİOĞLU, Group Legal Coordinator left their positions on 29.09.2017. All three positions are currently vacant.
- Emre Berk HACIGÜZELLER, Erdemir Group Finance Management and Financial Affairs Coordinator left his position on 30.11.2017. He was replaced by İbrahim Emrah on 01.12.2017.
- Investor Relations Department was taken out of the domain of Erdemir Group Corporate Relations Coordinator's office and started to report to Finance Management and Financial Affairs Coordinator's office as of 01.04.2018.

Changes that took place in 2017 have been described in the annual report.

#### v. Changes in Group Companies, Subsidiaries and Affiliated Companies:

There have been no changes.

#### 3. RATING METHODOLOGY

The Corporate Governance Compliance Rating is a system which audits whether or not the firm's management structures and management styles, the arrangements for shareholders and stakeholders and the process of informing in transparency and accuracy are performed in accordance with the modern corporate governance principles and which assigns a grade corresponding to the existing situation.

Organization for Economic Co-operation and Development (OECD) established a working group in 1998 in order to assess member countries' opinions on corporate governance and to prepare some non – binding principles.

The fact that principles are open to change in time was also accepted at this work. Although at first these principles were focused on the companies whose shares were quoted in stock exchange, it was emphasized by OECD that it would be also useful to implement these principles in public enterprises and companies whose shares were not quoted in stock exchange.

In 1999, OECD Corporate Governance Principles were approved at the OECD Meeting of Ministers. Since then, these principles have been regarded as international references for decision – makers, investors, shareholders, companies and other stakeholders throughout the world.

Since their approval, these principles kept the concept of corporate governance on the agenda and became guidelines for the laws and regulations in OECD members, as well as other countries.

There are four basic principles of corporate governance in OECD Corporate Governance Principles. These are: fairness, transparency, accountability and responsibility.

Turkey has been closely monitoring these developments. A working group, established

within TUSIAD in 2001, prepared the guide, titled, "Corporate governance: The best implementation code". Then CMB issued "Capital Market Board Corporate Governance Principles" in 2003 and updated it in 2005, 2010, 2012, 2013 and 2014, according to international developments in this field.

Obligation to comply with CMB's Corporate Governance Principles, based on the principle of "implement or disclose", and to declare it became part of companies' lives in 2004. Putting the Declaration of Compliance to Corporate Governance in the annual reports became obligatory the following year.

The principles are grouped under four main headings, namely: the Shareholders, Public Disclosure and Transparency, Stakeholders and the Board of Directors.

The Corporate Governance Compliance Rating Methodology has been prepared by Kobirate A.Ş. for companies whose shares are traded on BIST, banks, investment partnerships and non – quoted companies.

The methodology takes into consideration the criteria stated in CMB's Corporate Governance Communiqué, no II-17.1, published in the Official Gazette edition 28871 on 03.01.2014; as well as CMB's board decisions taken at Board meeting dated 01.02.2013, no 4 / 105.

In a rating process, the full compliance of work flow and analysis technique with Kobirate A.Ş.'s Ethical Rules is taken into consideration.

In order to measure compliance of companies to corporate government principles, **408** criteria are used in the rating process of BIST First Group companies.

These criteria are translated into "Corporate Governance Rating Question Sets" through Kobirate A.S.'s unique software.

The weighting scheme for the four main sections in the new Corporate Governance Compliance Rating, determined by CMB's memorandum dated 12.04.2013 and numbered 36231672-410.99 (KBRT)-267/3854, is as below:

Shareholders 25 %
Public Disclosure and Transparency 25 %
Stakeholders 15 %
Board of Directors 35 %

CMB decision dated 01.02.2013 numbered 4/105 states that in case the minimum requirements of corporate governance principles are met, 85 % of full points can be given at most for that principle and it is required to add new questions / methods into the methodology in order to ensure that good corporate governance principles, which go beyond meeting the minimum requirements are included in the rating grade. Our company has been informed about this requirement by CMB notification dated 19.07.2013 and numbered 36231672-410.99 (KBRT) 452.

In the 2014/2 revised corporate governance compliance rating methodology, created by our company, the grade that can be given to a related criterion in that subsection for meeting minimum requirements of corporate principles, stated governance by CMB Communiqué of Corporate Governance published on 03.01.2014, numbered II-17.1, is restricted to 85 % of the full points. Remaining 15 % is reached by measuring company's efficiency in applying CMB's Corporate Governance Principles, degree to which the company is internalized these practices and the value that these internalized practices create for the company. The existence of those practices that are not included in CMB's Corporate Governance Principles, determined as good corporate practices by Kobirate A.Ş. Corporate Governance Compliance Rating Methodology are also considered as part of the remaining 15 % and affect the company's grade.

The grade to be assigned by the Corporate Governance Rating Committee to the firm ranges between 0-10. In this scale of grade, "10" points mean excellent, full compliance with CMB's Corporate Governance Principles while grade "0" means that there is no compliance with CMB's Corporate Governance Principles, in any sense, in the existing weak structure.



# 4. KOBİRATE ULUSLARARASI KREDİ DERECELENDİRME VE KURUMSAL YÖNETİM HİZMETLERİ A. Ş. CORPORATE GOVERNANCE RATING GRADES AND DESCRIPTIONS

| GRADE | DEFINITIONS   |
|-------|---|
| 9–10  | The Company achieved a substantial compliance with to the Corporate Governance Principles issued by the Capital Market Board. Internal control systems are established and are operational. Any risks to which the Company might be exposed are recognised and controlled effectively. The rights of the shareholders are impartially taken care of. The level of public disclosure and transparency are high. Interests of the stakeholders are fairly considered. The structure and the working conditions of the Board of Directors are in full compliance with the Corporate Governance Principles. The Company is eligible for inclusion in the BIST corporate governance index.   |
|       |   |
| 7–8,9 | The Company complied considerably with the Corporate Governance Principles issued by the Capital Market Board. Internal control systems are in place, and operational, although some improvements are required. Potential risks, which the Company may be exposed are identified and can be managed. Benefits of the shareholders are fairly taken care of. Public Disclosure and transparency are at high levels. Interests of the stakeholders are equitably considered. Composition and operational conditions of the Board comply with the Corporate Governance Principles. Some improvements are needed in compliance with the Corporate Governance Principles even though they do not constitute serious risks. The company is eligible for inclusion in the BIST Corporate Governance Index. |
| 6–6,9 | The Company has moderately complied with the Corporate Governance Principles issued by the Capital Market Board. Internal Control systems at moderate level have been established and operated, however, improvement is required. Potential risks that the Company may be exposed are identified and can be managed. The interests of the shareholders are taken care of although improvement is needed. Although public disclosure and transparency are taken care of, there is need for improvement. Benefits of the stakeholders are taken care of but improvement is needed. Some improvement is required in the structure and working conditions of the Board. Under these conditions, the Company is not eligible for inclusion in the BIST Corporate Governance Index.                       |

| GRADE | DEFINITIONS   |
|-------|---|
| 4–5,9 | The Company has minimum compliance with the Corporate Governance Principles issued by the Capital Market Board. Internal control systems are in place at a minimum level, but are not full and efficient. Potential risks that the company is exposed to are not properly identified and are not under control. Substantial improvements are required to comply with the Corporate Governance Principles in terms of the benefits of both the shareholders and stakeholders, public disclosure, transparency, the structure and working conditions of the Board. Under the current conditions, the Company is not |
|       | eligible to be listed in the BIST Corporate Governance Index.   |
|       |   |
| < 4   | The Company has failed to comply with the Corporate Governance Principles issued by the Capital Market Board. It also failed to establish its internal control systems. Potential risks that the company might be exposed are not identified and cannot be managed. The company is not responsive to the Corporate Governance Principles at all levels. There are major weaknesses in the interest of the shareholders and the stakeholders, public disclosure, transparency. Structure and working conditions of the Board appear to be at a level that  |
|       | might cause the investor to incur material losses.  |